

Design Works Unlimited

50 Drake Rd., Edgewood, NM 87015 – www.bradleytaper.com – 505-389-7398

Terms Of Service & Sale

Effective as of 05/01/2021

Payment Terms:

We are no longer able to offer credit and all invoices must be paid BEFORE orders will ship. We will still accept payments via check, but they must be received by our office before we can ship your order. A returned check fee of \$35 will be charged on any returned checks. This amount must be paid before any further orders will be filled. Failure to pay this fee in a timely fashion and/or a second returned check may result in our refusal to accept future checks from your company and you will be required to pay via credit card or COD at your cost.

For added convenience we now accept all major credit cards through PayPal. If this payment method is selected, an invoice will be emailed to you with a link so that you may use the PayPal service to make your payment and print your invoice/receipt instantly. **There is no charge to the customer to use this service.** PayPal will notify us once your payment has cleared. For verified PayPal users, this is normally instant but it can take up to 24hrs. Please allow at least 24 hours for your payment to clear and your items to be shipped.

We reserve the right to refuse service to anyone for any reason at any time.

In order for us to process your order, we must receive a signed copy of these terms and conditions from your company. If your company has multiple branches that we will serve, we will need a signed copy from each branch that processes payments. If all branches are paid from one location, this signed agreement will be effective for all branches as if they are one entity.

Please feel free to contact us with any questions or concerns regarding this policy and we hope to continue our business together for many years to come.

Thank you for your understanding,



Sarah Spiller
Owner

By signing below, you are acknowledging receipt of the Terms of Service & Sale for Design Works Unlimited and agree to abide by all of the rules and procedures listed within. You also agree that these Terms of Service & Sale will supersede any other Terms & Conditions regarding business with Design Works Unlimited. This agreement will remain in effect until changed by us or revoked by you.

Name of Customer / Representative & Title

Signature

Date